School Expense Assistance is a system that provides financial support to households that are having difficulties paying for expenses for compulsory education such as school supplies. Households whose income is less than the specified amount set by the City are eligible. If you wish to receive this assistance, please read the explanation below and submit an application.

1. Eligible children

- Children who are enrolled in **an elementary school or a junior high school** as of October 2024.
- Children who will enroll in an elementary school in April 2025.

Please regard the primary part of compulsory education schools as elementary school, and the secondary part of compulsory education schools or the first part of secondary education schools as junior high school.

2. Applicable requirements (for receiving school expense assistance)

Households living in Sapporo City that fall under any of the following categories A-F (excluding households receiving welfare assistance [*seikatsu hogo*])

	Ap	Notes								
A	The household's was cancelled or	Excluding cases where the household members have changed from the time when the welfare assistance was received.								
	The household i		The latter case is limited to the case where household							
B	(Jido Fuyo Teate) or has received a child-care					nave not cha	-		e when the	
	allowance after N	November 20)23.		child-care	allowance w	as received			
C	The municipal tax of all members of the household excluding high school students and younger members (*1 was non-taxable or full exempted in FY 2024.							mbers (*1)		
	The total income	e of all men	bers of the	household	If the hous	ehold includ	es members	who paid hi	gh medical	
	excluding high	school st	udents and	l younger	expenses ((*2) or are u	inemployed	(*3), a certa	ain amount	
	members (*1) in	may be deducted from the total amount of the household								
	below.		1		income.					
D	No. of members	2	3	4	5	6	7	8	9	
	of household	2		-	5	0	/	0	,	
	Upper limits for	¥1,860,000	¥2 320 000	¥2 520 000	¥2 880 000	¥3 /10 000	¥4 100 000	¥4 800 000	¥5 580 000	
	net income (*4)	+1,800,000	+2,320,000	+2,320,000	+2,880,000	+3,+10,000	++,100,000	++,800,000	+5,580,000	
	Approximate	Roughly	Roughly	Roughly	Roughly	Roughly	Roughly	Roughly	Roughly	
	gross salary (*5)	¥2,770,000	¥3,430,000	¥3,690,000	¥4,140,000	¥4,800,000	¥5,670,000	¥6,540,000	¥7,410,000	
Е	In or after FY 2023, individual enterprise tax has been fully exempted due to disasters such as storms, floods,									
E	earthquakes, and	fires.								
	The household has received a loan for welfare expenses (e.g., expenses necessary to perform work, expenses									
F	necessary for skill acquisition, expenses necessary for preparation) from the local Social Welfare Council in or									
	after FY 2023.									

(*1) If the person who supports the household is not living with the family due to job transfer or with the intention of getting a divorce, the person is still considered a member of household even if the place of residence is different. Persons who live together are considered members of the household even if they do not share the household budget or their resident registration is different. If in the middle of divorce mediation or trial, it may be possible not to consider the spouse as a member of the same household.

(*2) Medical expenses here are limited to those eligible for deduction from income tax (except in special cases). Expenses for health checkups and vaccinations cannot be included.

- (*3) Limited to those who are unemployed or have no income at the time of application. Those who have received a special lump sum payment for employment insurance are not eligible.
- (*4) "Income" refers to the amount obtained by subtracting essential expenses from earnings. In case of a salary, it is not a paid amount but an amount after deduction of essential expenses from the salary.
- (*5) These amounts are provided only as a guide. Note that the amount of income may vary depending on the number of people who have earnings and the amount of earnings.

3. How to apply

Please apply using one of the following methods;

(1) Online Application only Japanese

Please apply using the QR code on the last page or through the Sapporo City's HP.

[Items to prepare] E-mail address, image data to show you bank account information (such as a banknote or cash card).

*Only required for some applicants: Documents proving that you meet the eligibility (please refer to item 5 below)

(2) Written Application

Please submit the application form and other necessary documents to the school your child is attending.

*For households with children attending different schools (such as elementary and junior high schools), please submit to only one of the schools.

[Items to prepare] Application form, a copy of your banknote or cash card that shows your bank account information.

*Only required for some applicants: Documents proving that you meet the eligibility (please refer to item 5 below)

4. Application deadline

Application deadline: August 30 (Wed.), 2024 (※)

Note: <u>April 30 (Wed.), 2025</u> for households that will apply for only one child who is expected to enroll in elementary school in April 2025

*Applications are also accepted after the above deadline, but <u>as a general rule, approval will be granted from the</u> month of application. Therefore, there may be items for which the payment amount is prorated by month or items for which you will not receive payments. Additionally, applications are accepted at any time if there are changes in your household's financial situation due to reasons such as divorce or unemployment.

【Appli	cation period] 6/16	6/17 Application deadline 8/30 4/30 5/1 Reception closed	> 9/30
	Only written	Either online applications or written Only written applica	ations
	applications accepted	applications accepted accepted	

5. Examination method

Among the information required for examination, Sapporo City Board of Education will obtain information on welfare assistance, child-care allowance (*Jido Fuyo Teate*), income and tax amounts directly from the concerned departments of Sapporo City. If you <u>do not give consent for this, contact the Board of Education (School Expense Assistance Section:</u> <u>Tel. 011-211-3851</u>) in advance. If you do not give consent, you cannot apply online and the certificates shown in the table below must be submitted.

Please note that even if you have given consent, you may still have to submit certificates in case the necessary information cannot be obtained from the City, or the City does not have necessary information.

Categories (see 2 above)	Persons/households that need to attach certificates	Required certificates (Copies are acceptable.)
A	A household that received welfare assistance under the local government other than Sapporo	Notification of decision to abolish welfare assistance
В	Persons whose information on the application of Child- care allowance (<i>Jido Fuyo Teate</i>) cannot be obtained from Sapporo City	Child-care Allowance Certificate
C or D	 Persons whose income/tax information is not with Sapporo City such as: Those who moved to Sapporo from outside Sapporo after January 2024 Those who do not have a resident registration in Sapporo as of January 2024 Those who have not filed residence tax 	Any of the following: income certificate; special collection tax amount determination (change) notice; or detailed statement of resident tax for FY2024
	Persons who are in the process of divorce mediation or trial with a spouse who is not regarded as a member of the same household and therefore need to apply for the special exception	Documents certifying that the parents are in divorce mediation or trial (documents from the court, lawyer's mandate contract, etc.)
	Households whose income exceeds the limit, but by deducting the medical expenses paid at hospitals, the income is within the set limit.	Documents that certify the medical expense (notice of medical expenses, receipts, copy of tax return form (receipts of medical fee exception), etc.)
D	Households whose income actually exceeds the limit, but have a family member who lost a job and is currently unemployed, and by regarding that his/her income is zero yen, the income is within the set limit.	Documents certifying the job loss (documentation of unemployment, employment insurance qualification, resignation certificate, etc.)
A – D in Common	Those who do not give consent for the Board of Education to obtain necessary information directly from Sapporo City.	(The above certificates according to the relevant category)
Е·F	All households that fall under category E or F	Documents certifying that the household meets applicable requirements

*1) Those who have not filed residence tax may need to do so to receive an income certificate.

Please ask at the department in charge of resident tax in your city. If you live in Sapporo, ask the city tax offices that have jurisdiction over your residence area.

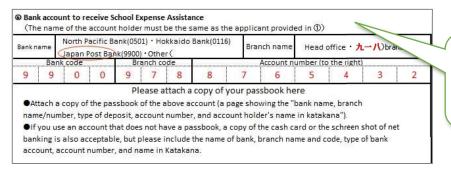
*2) Copies of withholding tax slips, salary certificates, pay slips and tax return forms cannot be used in principle.

6. How to fill out the application form

The application form has two sides. Make sure you fill out the back side as well (see instructions below).

	Front side	Upon application, you are required						Fill out the date of	
(To) B	loard of Education	to agree with all of 1 to 5. Please						submission.	
I hereby	Thereby apply for School Expension check the contents.								
	. Sapporo City Board of Education will obtain of egistration, income, tax amounts, welfare assistance, and child-care allowance								
	<i>lido Fuyo Teote</i> of the applicant and his/her household member from the concerned departments of Sapporo City to the extent necessary for examination.								
2. Sapporo City Board of Education will in a result and progress of examination to the school where a child listed in @ is (will be) enrice a school lunch and school trip expression of the school lunch and school trip expression of the school principal on the school lunch and school trip expression of the school trip expression of trip express									offices may contact the
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	to pay expenses to the solo old on my behalf and apply t	ol by the deadline, the so			school sup	plies and schoo	trip fees prov	vided to my	contents, enter the phone
the state of the s	event that I have improperly				, etc., I will	return the entire	amount.		number that is the easiest to
① Appl	icant (The bank account	holder) *Must be a g	uardian [Ple	ase make su	ire to fill o	ut all the iten	ns]		reach you.
katakana	D Applicant (The bank account holder) *Must be a guardian [Please make sure to fill out all the items] terstans サッボロ イチロウ Date of birth 1981 Y 1 M 2 D								
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-				1771.0.3843	25.				
	e(s) of eligible child(ren) 5.) *For children who are goi							ry school in	
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For North Pacific Bank, Hokkaido Bank or Japan Post Bank, circle the applicable bank. For financial institutions other than the above, fill out the name in the brackets next to "other(その他)."

7. Outsourcing of administrative procedures

Administrative procedures regarding the application for School Expense Assistance is outsourced to the Sapporo Administrative Office Center, which is under the jurisdiction of Sapporo City.

Therefore, not only the Board of Education but also the Sapporo Administrative Office Center may contact the applicant directly by phone (Center's phone number: 011-350-6750) if the application documents are incomplete or if there are matters that require confirmation.

8. Notification of examination results

The results of the examination will be announced in writing through the school. If there is a child enrolled in a school other than the one where the application is submitted, the Board of Education will also notify the results to the school.

9. Contents of Assistance

Once the School Expense Assistance is approved, the following items will be provided.

Students listed in brackets [] are those eligible for the assistance. More details will be informed separately to those who have been approved.

The item marked with \Box indicates that it is available for public (national, prefectural and municipal) schools only, and the item marked with \diamondsuit indicates that it is available for the Sapporo municipal schools only (the item with \blacklozenge mark excludes secondary schools).

[Elementary and junior high school students]					
Annual amount: 13,230 yen – 27,130 yen (depending on the grade)					
[Junior high school students] Annual amount: 2,340 yen					
[For elementary school, new students in April 2025 whose approved period includes April					
2025 only] 54,060 yen for elementary schools					
[For junior high school, new students in April 2025 whose approved period includes March					
2025 only] 63,000 yen for junior high schools					
[First and fourth graders of elementary school and first graders of junior high schools that					
have skiing or judo classes]					
Skiing equipment or judo uniforms are provided					
[For students who participated in the activity and the departure date falls within the					
designated period.]					
Equivalent amount for transportation and admission fees.					
[For students who participated in the activity and the departure date falls within the					
designated period.] Actual cost (certain expenses may not be covered)					
[Elementary and junior high school students whose commuting distance meets the set					
requirement] Actual public transportation fare					
[Elementary and junior high school students]					
School lunch will be provided free of charge.					

\diamond Medical expenses	[For elementary and junior high school students suffering from designated diseases that require treatment at medical institutions] Medical expenses that need to be paid at the hospital (expenses related to designated diseases only).				
\diamondsuit Japan Sport Council	[Elementary and junior high school students who have been approved as of May 1]				
mutual aid premium	The Japan Sport Council mutual aid premium will be free of charge.				
X Subject to change due to revisions to the national standards					

X Subject to change due to revisions to the national standards.

• Please contact the school for questions regarding the application for School Expense Assistance. Regarding the online application, please contact the following division of Sapporo Board of Education.

• The Sapporo City website also provides information on the School Expense Assistance system including the link of the online application. Please search for "Sapporo City School Expense Assistance."



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Email: shugakuenjo@city.sapporo.jp